

THE CAREY FEDERATION



Charging and Remission Policy

Last update: February 2026

Carey Federation – Charging and Remission Policy

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, trips and residential experiences can make towards pupils' personal and social education.

The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

The principles of Best Value will be applied when planning activities that occur a cost.

CHARGES

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:-

- (a) The board, lodging and transport element of residential trips.
- (b) The full cost of activities deemed to be optional extras taking place outside the school day, including before and after school clubs.
- (c) The cost of materials, ingredients, and equipment for cookery, D.T., craft, etc. if the parents have indicated in advance that they wish to own the finished product.
- (d) Contributions will be invited for funding school activities, journeys or visits which entail additional cost, for example field trips, educational trips, speaker or theatre groups visiting the school.

Those parents who find the contribution a financial challenge, will be invited to discuss this with the Executive Headteacher. In these circumstances no pupil will be prevented from participating because his/her parents cannot, or will not, make a contribution and the Federation will endeavour to subsidise all or part of the cost.. Children entitled to the Pupil Premium will have all or part of the contribution subsidised by the Federation.

However, in the event that contributions from parents total less than 85% of the overall cost of the activity, it may be necessary to curtail or cancel these activities

- (e) Printing costs for certain categories of information under Subject Access Requests.
- (f) Non-curricular specialist peripatetic music tuition.
- (g) If school lunches are ordered for children in KS2 and Pre-School (Ashwater), these must be paid for at the time of ordering (those who qualify for free school meals will not be required to pay).
- (h) School uniform purchased via the school must also be paid for in advance.

Debt Management

- (i) The school withhold the right to withhold places at After School clubs in the event of long-standing debt, until the debts are settled.
- (ii) The school withhold the right to request parents provide a packed lunch for their child in the event of persistent debt amounting to more than £10.00
- (iii) Nursery fees should be promptly settled each half term. In the event of ongoing arrears, the school reserve the right to temporarily remove the nursery place for the child, until the debt is cleared.

- (iv) All payments, are to be made via the 'School Money' payment app or if this is not possible by cheque, payable to Devon County Council

CALCULATING CHARGES

When charges are made for any activity, whether during or outside of the school day, they will be based on the actual costs incurred, divided by the total number of pupils participating. There will be **no** levy on those who can pay to support those who can't or won't.

REMISSIONS

The Governing Body will, if necessary, consider remission of costs (either in full or in part) for children whose parents are:-

- in receipt of benefits that qualify for free school meals (Pupil Premium)
- facing hardship

The Governing Body will review the Policy annually.

Updates to Policy

Sept 2023	No changes since last update June 2022
February 2026	Debt management section added.